

Title (Zarządzanie komunikacją w organizacji)	Code 10111053410111501448
Field Management - Part-time studies - Second-cycle studies	Year / Semester 2 / 4
Specialty Interpersonal Communication Engineering and Public Relations	Course elective
Hours Lectures: 1 Classes: 10 Laboratory: - Projects / seminars: -	Number of credits 6
	Language polish

Lecturer:

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Status of the course in the study program:

Object obligatory

Assumptions and objectives of the course:

To gain knowledge in the area of theoretical and practical foundations of interpersonal communication in organization

Contents of the course (course description):

Organization ? problems and analytical approaches, basic terms and definitions. Process of communication and its components. Communication in management as its practical function. Influence of communication upon efficiency and effectiveness of organization. Communication system in organization. Communication structures and communication nets. Styles of communication for management of employee teams. Communication within process of motivation. System of communication and its impact on rising, running and solving of conflicts inside workers groups. Communication in staff negotiations: styles of communication and efficiency of negotiations. Meeting as a form of business communication; social climat and methods its diagnosis

Introductory courses and the required pre-knowledge:

Basic categories and principles of effective communication

Courses form and teaching methods:

Lecture and seminar

Form and terms of complete the course - requirements and assessment methods:

Paper written, project and examination

Basic Bibliography:

Additional Bibliography: